

CITY OF WHEELING, WEST VIRGINIA



**SUBSTANTIAL AMENDMENTS TO THE
FY 2019, 2021, and 2022 ANNUAL ACTION PLANS
FOR THE USE OF
COMMUNITY DEVELOPMENT BLOCK GRANT-CORONAVIRUS (CDBG-CV) FUNDS
AND
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS**

SUBMITTED BY:

Economic and Community Development Department
City of Wheeling
1500 Chapline Street
Wheeling, WV 26003

SUBMITTED TO:

U.S. Department of Housing & Urban Development
Community Planning and Development
William S. Moorhead Federal Building
1000 Liberty Avenue, Suite 1000
Pittsburgh, PA 15222





A. EXECUTIVE SUMMARY

It is necessary for the City of Wheeling to process “Substantial Amendments” to the City’s FY 2019, 2021, and 2022 Annual Action Plans for the use of Community Development Block Grant-Coronavirus (CDBG-CV) and Community Development Block Grant (CDBG) funds. In accordance with CDBG Program Regulations, the City is allowed to make Substantial Amendments to its Annual Plans and Budgets in accordance with the City’s Citizen Participation Plan.

The City has determined that it is necessary to amend the previously approved CDBG-CV and CDBG program years’ budgets to modify the amount of funds allocated to specific projects. These are considered substantial amendments in accordance with the City’s Citizen Participation Plan as the following applies: change in allocation priorities and proposing an undertaking not previously described in the Annual Action Plan.

Amended FY 2019 Annual Action Plan CDBG-CV Activities:

- CDBG-CV-20-01 CV Administration. Reduce this project/activity by \$85,000.00 for a new project/activity CDBG-CV budget of \$15,000.00.
- CDBG-CV-20-02 CV Catholic Charities Center. Increase this project/activity by \$20,000.00 for a new project/activity CDBG-CV budget of \$195,000.00.
- CDBG-CV-20-04 CV Family Service. Increase this project/activity by \$20,000.00 for a new project/activity CDBG-CV budget of \$220,000.00.
- CDBG-CV-20-07 CV Soup Kitchen. Increase this project/activity by \$20,000.00 for a new project/activity budget of \$150,000.00.
- CDBG-CV-20-08 CV Wheeling Health Right. Increase this project/activity by \$25,000.00 for a new project/activity CDBG-CV budget of \$66,511.00.

Amended FY 2021 Annual Action Plan CDBG Activities:

- CDBG-21-05 – Robrecht Site. Delete this project in its entirety and reallocate a total of \$121,000.00 in CDBG funds to a previously approved project/activity.
- CDBG-21-03 – Grandview Pool Improvements. Increase this project/activity by \$121,000.00 for a new project/activity CDBG budget of \$288,227.00.

Amended FY 2022 Annual Action Plan CDBG Activities:

- CDBG-22-05 YWCA Wheeling. Delete this project in its entirety and reallocate a total of \$250,000.00 in CDBG funds to a new project/activity.



CITY OF WHEELING, WV SUBSTANTIAL AMENDMENTS

FY 2019, 2021, AND 2022 PROGRAM YEARS – CDBG-CV and CDBG Funds

- CDBG-22-16 – Pumper Truck. Create a new project with a CDBG budget of \$250,000 to provide CDBG funding to purchase a pumper truck to serve low- and moderate-income neighborhoods to be housed in Fire Station #1 (multi-year).

CDBG-CV-20-01	
Project Name	CV-Administration
Target Area	Citywide
Goals Supported	AM-1 Overall Coordination
Needs Addressed	Administration, Planning, and Management Priority
Funding	CDBG-CV: \$15,000.00
Description	Funds will be used to administer the CDBG-CV program. Funding for this activity will be reduced by \$85,000.00 for a new project/activity CDBG-CV budget of \$15,000.00
Estimate the number and type of families that will benefit from the proposed activities	28,486 People and 1 Organization.
Location Description	1500 Chapline Street, Wheeling, WV 26003.
Planned Activities	The project matrix code is 21A – General Program Administration 570.206.
CDBG-CV-20-02	
Project Name	CV-Catholic Charities
Target Area	Citywide
Goals Supported	CD-3 Public Services
Needs Addressed	Community Development Priority
Funding	CDBG-CV: \$195,000.00
Description	CDBG-CV funding will be used for emergency utility and rent assistance (\$140,000), hiring of a temporary worker to administer the assistance program (\$20,000), the purchase of PPE and oliver trays for the meal delivery program (\$15,000), and the purchase of food and food containers (\$20,000). Funding for this activity will be increased by \$20,000.00 for a new project/activity CDBG-CV budget of \$195,000.00
Estimate the number and type of families that will benefit from the proposed activities	Emergency Utility and Rent Assistance - 100 Households PPE and Oliver Tray Supplies for Meal Delivery Program - 175 Persons Assisted Food and Food Containers – 175 Persons Assisted



CITY OF WHEELING, WV SUBSTANTIAL AMENDMENTS
FY 2019, 2021, AND 2022 PROGRAM YEARS – CDBG-CV and CDBG Funds

Location Description	Citywide
Planned Activities	The national objective is Low/Mod Income Clientele Benefit (LMC). The matrix code is 05Q, Subsistence Payments.
CDBG-CV-20-04	
Project Name	CV-Family Service
Target Area	Citywide
Goals Supported	CD-3 Public Services
Needs Addressed	Community Development Priority
Funding	CDBG-CV: \$220,000.00
Description	CDBG-CV funding will be used for the purchase of a three-door freezer, oliver trays, a transportation van, food, and food containers. Funding for this activity will be increased by \$20,000.00 for a new project/activity CDBG-CV budget of \$220,000.00
Estimate the number and type of families that will benefit from the proposed activities	500 Persons
Location Description	Citywide
Planned Activities	The national objective is Low/Mod Income Clientele Benefit (LMC). The project matrix code is 05W Food Banks.
CDBG-CV-20-07	
Project Name	CV-Soup Kitchen
Target Area	Citywide
Goals Supported	CD-3 Public Services
Needs Addressed	Community Development Priority
Funding	CDBG-CV: \$150,000.00
Description	CDBG-CV funding will be used for food, supplies, and PPE. Funding for this activity will be increased by \$20,000.00 for a new project/activity CDBG-CV budget of \$150,000.00
Estimate the number and type of families that will benefit from the proposed activities	400 Persons
Location Description	Citywide



CITY OF WHEELING, WV SUBSTANTIAL AMENDMENTS

FY 2019, 2021, AND 2022 PROGRAM YEARS – CDBG-CV and CDBG Funds

Planned Activities	The national objective is Low/Mod Income Clientele Benefit (LMC). The project matrix code is 05W Food Banks.
CDBG-CV-20-08 CV	
Project Name	CV-Wheeling Health Right
Target Area	Citywide
Goals Supported	CD-3 Public Services
Needs Addressed	Community Development Priority
Funding	CDBG-CV: \$66,511.00
Description	CDBG-CV funding will be used for the purchase of supplies for the dental clinic to prevent the spread of COVID and other diseases. In addition, CDBG-CV funds will be used for a new air filtration system that cleans out 99% of all viruses including COVID to make the clinic safer for patients. Funding for this activity will be increased by \$25,000.00 for a new project/activity CDBG-CV budget of \$66,511.00
Estimate the number and type of families that will benefit from the proposed activities	8,000 Persons
Location Description	61 29th St, Wheeling, WV 26003
Planned Activities	The national objective is Low/Mod Income Clientele Benefit (LMC). The project matrix code is 05M Health Services.
CDBG-21-03	
Project Name	Grandview Pool Improvements
Target Area	Low/Mod Areas
Goals Supported	CDS-2 Community Facilities
Needs Addressed	Community Development Strategy
Funding	CDBG: \$288,227.00
Description	CDBG funds will be used to install a new splash pad. Funding for this activity will be increased by \$121,000.00 for a new project/activity CDBG-CV budget of \$288,227.00
Estimate the number and type of families that will benefit from the proposed activities	1 public facility
Location Description	Grandview Park, 790 Grandview Street, Wheeling, WV 26003



CITY OF WHEELING, WV SUBSTANTIAL AMENDMENTS

FY 2019, 2021, AND 2022 PROGRAM YEARS – CDBG-CV and CDBG Funds

Planned Activities	The national objective is Low/Mod Area Benefit (LMA). The matrix code is 03F Parks, Recreational Facilities.
CDBG-22-16	
Project Name	Pumper Truck
Target Area	Citywide
Goals Supported	CDS-7 Public Safety
Needs Addressed	Community Development Strategy
Funding	CDBG: \$250,000.00
Description	CDBG funds will be used to purchase a pumper truck to serve low- and moderate-income neighborhoods to be housed in Fire Station No. 1. (Multi-year Activity)
Estimate the number and type of families that will benefit from the proposed activities	5,325 people
Location Description	2126 Market Street, Wheeling WV, 26003; Service Area: C.T. 6; C.T. 4; C.T. 26, B.G. 1, 3, & 4; and C.T. 27
Planned Activities	The national objective is Low/Mod Area Benefit (LMA). The matrix code is 03O – Fire Station/Equipment 570.201(c).

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**CITY OF WHEELING, WV SUBSTANTIAL AMENDMENTS
FY 2019, 2021, AND 2022 PROGRAM YEARS – CDBG-CV and CDBG Funds**

B. CITIZEN PARTICIPATION

The following notice is to be published in *The Intelligencer* on May 17, 2023.

**NOTICE OF PUBLIC HEARING
CITY OF WHEELING, WEST VIRGINIA**

**SUBSTANTIAL AMENDMENTS TO THE FY 2019, FY 2021, AND
FY 2022 ANNUAL ACTION PLANS**

**COMMUNITY DEVELOPMENT BLOCK GRANT-CORONAVIRUS (CDBG-CV) PROGRAM
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM**

The purpose of this notice is to present Substantial Amendments to the City of Wheeling's FY 2019, FY 2021, and FY 2022 Annual Action Plans for the use of Community Development Block Grant-Coronavirus (CDBG-CV) and Community Development Block Grant (CDBG) funds.

Notice is also hereby given that the City of Wheeling, West Virginia will hold a public hearing on Wednesday, May 31, 2023 at noon, prevailing time, in Council Chambers on the first floor of the City-County Building located at 1500 Chapline Street, Wheeling, WV 26003 on the proposed Substantial Amendments. The City-County Building and Council Chambers are accessible to persons with physical disabilities. If special arrangements need to be made to accommodate residents for them to participate in the public hearing, please contact Ms. Nancy Prager, Director, ECD Department, at 304-234-3701 or nprager@wheelingwv.gov to make those arrangements. Persons with hearing and/or speech impediments may contact the City of Wheeling through the "West Virginia Relay Service" by dialing "7-1-1" or going online to www.westvirginiarelay.com. If requested, a foreign language and/or sign language interpreter will be provided if the City is notified three (3) days in advance of the meeting.

The purpose of this public hearing is to present Substantial Amendments to the City's FY 2019, FY 2021, and FY 2022 Annual Action Plans for the use of CDBG-CV and CDBG funds. In accordance with program regulations, the City is allowed to make substantial amendments to its Annual Action Plans and Budgets in accordance with the City's Citizen Participation Plan. The City has determined that it is necessary to amend the approved CDBG-CV and CDBG program budgets for the previously approved FY 2019, FY 2021, and FY 2022 Annual Action Plans. These funds will be reprogrammed from previously approved projects/activities to other previously approved and new projects/activities. These are considered substantial amendments in accordance with the City's Citizen Participation Plan as the following applies: change in allocation priorities and proposing an undertaking not previously described in the Annual Action Plan.

Proposed Substantial Amendment to the FY 2019 Annual Action Plan CDBG-CV Activities:

- CDBG-CV-20-01 CV Administration. Reduce this project/activity by \$85,000.00 for a new project/activity CDBG-CV budget of \$15,000.00.



CITY OF WHEELING, WV SUBSTANTIAL AMENDMENTS
FY 2019, 2021, AND 2022 PROGRAM YEARS – CDBG-CV and CDBG Funds

- CDBG-CV-20-02 CV Catholic Charities Center. Increase this project/activity by \$20,000.00 for a new project/activity CDBG-CV budget of \$195,000.00.
- CDBG-CV-20-04 CV Family Service. Increase this project/activity by \$20,000.00 for a new project/activity CDBG-CV budget of \$220,000.00.
- CDBG-CV-20-07 CV Soup Kitchen. Increase this project/activity by \$20,000.00 for a new project/activity budget of \$150,000.00.
- CDBG-CV-20-08 CV Wheeling Health Right. Increase this project/activity by \$25,000.00 for a new project/activity CDBG-CV budget of \$66,511.00.

Proposed Substantial Amendment to the FY 2021 Annual Action Plan CDBG Activities:

- CDBG-21-05 – Robrecht Site. Delete this project in its entirety and reallocate a total of \$121,000.00 in CDBG funds to a previously approved project/activity.
- CDBG-21-03 – Grandview Pool Improvements. Increase this project/activity by \$121,000.00 for a new project/activity CDBG budget of \$288,227.00.

Proposed Substantial Amendment to the FY 2022 Annual Action Plan CDBG Activities:

- CDBG-22-05 YWCA Wheeling. Delete this project in its entirety and reallocate a total of \$250,000.00 in CDBG funds to a new project/activity.
- CDBG-22-16 – Pumper Truck. Create a new project with a CDBG budget of \$250,000 to provide CDBG funding to purchase a pumper truck to serve low- and moderate-income neighborhoods to be housed in Fire Station #1 (multi-year).

In accordance with the regulations and requirements of the U.S. Department of Housing and Urban Development (HUD), these Substantial Amendments will be on public display for review and comment for a period of thirty (30) days, beginning May 18, 2023. The Substantial Amendments will be available for review at the City's Economic and Community Development (ECD) Department, City-County Building, Room 305, 1500 Chapline Street, Wheeling, WV 26003 and at The Ohio County Public Library, 52 Sixteenth Street, Wheeling, WV 26003, as well as on the City of Wheeling's website www.wheelingwv.gov.

Written comments may be addressed to Ms. Nancy Prager, Director of the City's Economic and Community (ECD) Department, City-County Building, 1500 Chapline Street, Wheeling, WV 26003 or via fax to (304) 234-3899 or via email to nprager@wheelingwv.gov. All comments received by 4:00 p.m., prevailing time, on June 16, 2023 will be considered by the City of Wheeling prior to submittal of these Substantial Amendments to City Council for approval at their June 21, 2023 Regular Meeting. Once approved, the City intends to submit these Substantial Amendments to HUD on or after June 22, 2023.

All interested residents are encouraged to attend this public hearing and they will be given the opportunity to present oral or written testimony concerning the proposed substantial amendments to the use of CDBG-CV and CDBG under the FY 2019, FY 2021, and FY 2022 Annual Action Plans.

Robert Herron, City Manager



**CITY OF WHEELING, WV SUBSTANTIAL AMENDMENTS
FY 2019, 2021, AND 2022 PROGRAM YEARS – CDBG-CV and CDBG Funds**

C. RESOLUTION

The following Resolution will be proposed for consideration by the Wheeling City Council during its Regular Meeting on June 21, 2023.

A RESOLUTION OF THE COUNCIL OF THE CITY OF WHEELING, OHIO COUNTY APPROVING AND AUTHORIZING THE SUBMITTAL TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) OF SUBSTANTIAL AMENDMENTS TO THE FY 2019, 2021, AND 2022 ANNUAL ACTION PLANS FOR THE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT - CORONAVIRUS (CDBG-CV) AND COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS

WHEREAS, under Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of the U.S. Department of Housing and Urban Development is authorized to extend financial assistance to communities in the prevention or elimination of slums or urban blight, or activities which will benefit low- and moderate-income persons, or other urgent community development needs; and

WHEREAS, the City of Wheeling, West Virginia is a recipient of grant funds under the Community Development Block Grant (CDBG) Program and the Community Development Block Grant - Coronavirus (CDBG-CV) Program administered by the U.S. Department of Housing and Urban Development; and

WHEREAS, the City of Wheeling had previously approved the budgets and Annual Action Plans for Fiscal Years 2019, 2021, and 2022, which proposed how entitlement grant funds would be expended to address the housing and community development needs identified in the City's Five-Year Consolidated Plan; and

WHEREAS, HUD permits grant recipients to revise and amend its previous budgets and Annual Action Plans; and

WHEREAS, in accordance with the Federal Regulations governing the CDBG Program, certain changes and revisions to an Annual Action Plan may be considered a Substantial Amendment as outlined in the City of Wheeling's Citizen Participation Plan; and

WHEREAS, a draft of the Substantial Amendments to the FY 2019, 2021, and 2022 Annual Action Plans was on public display from May 18, 2023 through June 16, 2023 and the City held a public hearing on May 31, 2023 concerning said amendments, and the comments of various agencies, groups, and citizens were taken into consideration in the preparation of the final Substantial Amendment document.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHEELING, OHIO COUNTY, WEST VIRGINIA, AS FOLLOWS:

SECTION 1. That the amended Annual Action Plans for the Fiscal Years 2019, 2021, and 2022 concerning the use of CDBG-CV and CDBG funds is hereby in all respects approved as presented, which includes the following:



CITY OF WHEELING, WV SUBSTANTIAL AMENDMENTS
FY 2019, 2021, AND 2022 PROGRAM YEARS – CDBG-CV and CDBG Funds

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Amended FY 2021 Annual Action Plan CDBG Activities:

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Amended FY 2022 Annual Action Plan CDBG Activities:

- CDBG-22-05 YWCA Wheeling. Delete this project in its entirety and reallocate a total of \$250,000.00 in CDBG funds to a new project/activity.
- CDBG-22-16 – Pumper Truck. Create a new project with a CDBG budget of \$250,000 to provide CDBG funding to purchase a pumper truck to serve low- and moderate-income neighborhoods to be housed in Fire Station #1 (multi-year).

SECTION 2. That the City Manager, on behalf of the City of Wheeling, West Virginia, is authorized to sign and submit the Substantial Amendments to the FY 2019, 2021, and 2022 Annual Action Plans to the U.S. Department of Housing and Urban Development. The City Clerk is hereby directed to file a copy of said Substantial Amendments with the Official Minutes of this regular meeting of City Council.

SECTION 3. That the City Manager, on behalf the City of Wheeling, West Virginia, is AUTHORIZED to provide assurances and/or certifications as required by the Housing and Community Development Act of 1974, as amended; and any other supplemental or revised data which the U.S. Department of Housing and Urban Development may request in review of the City's Application.



**CITY OF WHEELING, WV SUBSTANTIAL AMENDMENTS
FY 2019, 2021, AND 2022 PROGRAM YEARS – CDBG-CV and CDBG Funds**

**ADOPTED INTO A RESOLUTION THIS 21ST DAY OF JUNE 2023 BY THE COUNCIL OF THE CITY OF WHEELING,
WEST VIRGINIA.**

IN WITNESS WHEREOF, I, Glenn F. Elliott, Jr., Mayor of the City of Wheeling, West Virginia have hereunto set my hand and caused the official seal of the City of Wheeling to be affixed this 21st day of June 2023.

Glenn F. Elliott, Jr., Mayor

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